

Decision Recording Form

Title	Christchurch Park – Cenotaph Repairs	Decision Maker	Chief Executive
Date of decision	23.10.2023	Source of authority	Constitution, Part 3, Section 5, paragraph 8.2 a & b
Date of Publication			Constitution, Part 4 Section 7 paragraph 3.10.1/2

Background and Reason for decision

As part of the planning for the annual Remembrance Event an inspection of the cenotaph is undertaken by the IBC Stonemason and any minor repairs undertaken.

This year the inspection raised several significant repairs that could not be carried out by existing resources.

Due to the need for the works to be undertaken as a priority before the programmed Remembrance Events in November Capital Stone Renovation Ltd undertook a full inspection of the cenotaph.

To enable the works to be undertaken before the scheduled events, a detailed quotation was sought from Capital Stone Renovation Ltd to undertake all repairs and a deep clean for the sum of £16,916.

A decision has been made to waive contract standing orders under paragraph 3.10.2 of Contract Standing Orders to allow a direct award to Capital Stone Renovation Ltd, due to the urgency and the specialist repairs required.

If the exemption from Contract standing orders had not been made, the works would not be undertaken, preventing parts of the cenotaph being accessed during the Remembrance services.

Decision: To waive contract standing orders as there are limited providers of this type of specialist works which need to be completed before 9th November 2023.

Reason: To ensure the cenotaph is fully accessible for Remembrance Events

Internal Consultees: Procurement, Legal and Property Services. Head of Governance.

Conflict of interest	N/A	Relevant Portfolio(s)	Environment & Climate Change
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ALL WARDS							
NW		NE		CENTRAL		SW	
Castle Hill		Bixley		Alexandra		Bridge	
Whitton		Rushmere		St Margaret's	X	Gipping	
Whitehouse		St John's		Westgate		Sprites	
						Stoke Park	

Once complete the Decision Maker must send this form and any background documentation for publication to Monitoring.officer@ipswich.gov.uk

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